



The Clerk to the Council
Telephone: 01525-874312
Email: info@toddingtonparishcouncil.gov.uk

Toddington Parish Council

Toddington Parish Office
Toddington Village Hall
Leighton Road
Toddington
Bedfordshire
LU5 6AN

Dear Councillor,

You are hereby summonsed to attend the Ordinary Meeting of the Council to be held on **Tuesday 14th February 2023 at 7.30pm** in Toddington Village Hall, Leighton Road, for the purpose of transacting the following business. Press and Public are welcome to attend, but may be required to leave the meeting if a special or confidential matter is to be discussed.

Nicola Evans Clerk to the Council. Date: 07/02/2023

- 1 To receive apologies for absence – [Local Government Act 1972 s85 \(1\)](#)
- 2 To receive declarations of interest concerning items on the Agenda - [Localism Act 2011 C7 s31 and localism act 2011 C7 s33](#)
- 3 To Approve accuracy of the draft Minutes of the last Ordinary Full Council Meeting held on 10th January 2023 – [Local government Act 1972 Sch12, part V1 41 \(1\)](#)
- 4 Matters Arising from the Ordinary Meeting held on 10th January 2023 - *for information only*
- 5 **Clerks Report**
 - To note salary scale increase as of 1st April 2023 for all staff
 - To agree training course for Clerk VAT
 - To agree removal of hedge at allotment by Michael Bellamy £400.00 Remove row of conifers. Remove Laurel
 - To agree works to see saw Luton Road £275.00 plus vat
 - Bench report update – Groundsman has visited a company in Luton that will be able to supply slats at specific lengths to replace old ones. Awaiting costings. Have tried several companies that make benches for individual slats but not produced or wrong sizes
 - Pond Report Update
 - Councillors request if like to submit a report for Annual Parish Meeting latest submission date 28th February 2023
 - To discuss Operational Plan, look at Assets and future Projects.
 - To discuss Toddington Rovers pitch plan which is to form part of their pitch maintenance agreement.

The meeting will be adjourned for 10 min for members of the public to ask questions or comment.

To discuss items raised in public question time and refer to relevant organisations/committees.

- 6 The following planning matters have been received from Central Bedfordshire Council, to agree comments to be submitted back to Central Bedfordshire – [Town and country Planning Act 1990 Sch1 p8](#)

Application	Location	Proposal
CB/23/00168/FULL	132 Luton Road Toddington LU5 6DG	Two storey side and single storey rear extension
CB/22/4694/FULL	Land adjacent to Carib, Harlington Road Toddington LU5 6HA	Erection of no.2 x 3 bedroom chalet bungalows with associated access and landscaping.
CB/23/00043/VOC	Land west of Luton Road and South Fancott Toddington	Variation of condition number 15 of planning permission CB/18/04055/FULL (The installation of three gas-fuelled generators with radiator arrays, a DNO Building, HV

	LU5 6HT	Building, Transformers, Gas Kiosk Client Building, CCTV cameras on 4m posts, Clean/Waste Oil Tank, and associated infrastructure for the generation of electricity during times of peak demand.) Variation sought to relocate oil tanks, remove 2 cooling fans, amend generator types, alter positioning of the fence, remove pedestrian gate and installation of lighting columns.
CB/22/04969/FULL	The Old Doctors Surgery Park Road Toddington LU5 6AB	Alterations to fenestration, pitched roof to replace existing flat roof new vehicle crossover access.
CB/23/00219/VOC	St James Park Road Toddington LU5 6AB	Variation of condition number 5 of planning permission. CB/11/03198/FULL & CB/11/03200/LB (single storey rear extension and replacement outbuilding). Variation sought to the approved drawing no.4/9/11, relating to the outbuilding.
CB/22/04948/FULL	Land to the west of the B5120	Change of Use – of agricultural land to a dog exercise area including laying a hardstanding parking and manoeuvring area and fencing the site

Works to trees in a conservation area. Land between garden of number 8 Hobbs Close and the car park.

7 Accounts

1. Payments for authorisation
2. Bank Reconciliation and budget review

8 Unitary Councillors Report

9 To discuss Toddington Residents Association business case for Luton Road Pavilion

10 Pride of Toddington - Nominations

11 Grants 2023 to be awarded.

12 Kings Coronation event update

- To agree BBB specification and costings for event on 7th May 2023, £6,500 plus vat
- To discuss Pitch requests – To agree no charge for non-profit making, set a charge for profit making
- To discuss Stage Slot allocations
- Progress report
- To agree to purchase bunting to go along Luton Road fencing

13 To support a fete committee to run a summer fete on Saturday 24th June – Cllr Peddar documentation circulated prior to meeting.

14 To discuss consultation/communication – Cllr Clarke

15 Correspondence received – emailed to Councillors prior to meeting

1. Central Bedfordshire Partnership emails.
2. Civility and respect project, if would like to take further, can place an Agenda item in future.
3. Electric Vehicle – Communication between Central Bedfordshire and TVHA
4. The Meat Club-Toddington – Not using Village Green until further notice
5. PCC – OPCC Newsletter January
6. Brian Dunleavy – 4th May 2023 Timetable
7. Partnership – Design Guide SPD and Housing Policy technical Guidance SPD Consultation poster
8. Partnership – Topic Session Monday 23rd January 2023 – Bedfordshire employment and Skills academy
9. NHS – Newsletter, digital strategy, social media graphic
10. Partnership – 7th February 2023 waste reduction volunteers
11. Central Beds – Voter ID at elections on 4th May 2023
12. Houghton Regis Neighbourhood Plan Consultation, opening 23rd January 2023 for 6 weeks